



PROFESSOR JAYASHANKAR TELANGANA STATE AGRICULTURAL UNIVERSITY

Admn. Office, Rajendranagar, Hyderabad – 500 030

INSTRUCTIONS TO APPLICANTS FOR ADMISSIONS INTO DOCTORAL COURSES	
1	The applicants who appeared for the ICAR AICE – JRF/SRF (Ph.D.) 2023 entrance examination are only eligible for admission into PJTSAU.
2	Only ONLINE applications will be accepted. No application will be accepted in any other form and will be summarily rejected.
3	The candidate has to visit the website: www.pjtsau.edu.in and fill out the application form with his/her mobile OR parent's mobile number and avoid using any other mobile number
4	The applicant should use only Chrome/Firefox browsers while filling out the online application form.
5	The applicants should note that the admissions will be made as per the relevant Government orders applicable at the time of admission.
6	It is the sole responsibility of the applicant to ensure that he/she fulfills the specified eligibility <i>in toto</i> before submitting the online application.
7	The applicant should carefully read the prospectus before proceeding to apply online. Applicants can either download a copy and print the prospectus or read it online.
8	In case of any corrections in online submitted applications, submitted on the specified deadline, the applicant can avail the facility of editing the submitted online application on the prescribed dates only.
9	IMPORTANT DATES:
a	Online Application form open for candidates from : 09.11.2023 (10.00 AM)
b	Last date of payment for Registration : 22.11.2023 (05.00 PM)
c	Last date for submission of filled in Online Application : 24.11.2023 (05.00 PM)
d	Last date for correction(s) in the submitted Online Application form, if any: 25.11.2023 (10:00 AM) to 26.11.2023 (05:00 PM)
10	The upper age limit for admission into Ph.D. courses at PJTSAU is 40 years as of 31st Dec. 2023
11	Request for any change in particulars once given in the application will not be entertained.
12	For applying to Ph.D. courses in PJTSAU, the applicant has to first pay the application registration fee. The application registration fee for the candidates belonging to OC, BC & EWS categories is Rs. 2000.00 , and for those belonging to SC, ST & PwD categories is Rs. 1000.00 The applicant has to select Debit Card/Credit Card (Visa/Master Card)/NET banking/Wallet option to pay the application fee.
13	A Payment reference number will be generated for all successful online payments.
14	After the successful payment, the applicant has to fill in all the details in the application and upload the required documents.
15	The documents to be uploaded should be scanned in jpg/jpeg/png formats only and should be in (Min: 50KB - Max: 500KB) file size.
16	The scanned passport size (3.5 cm × 4.5 cm) photograph of the applicant should be in jpg/jpeg/png format (Min: 20KB - Max: 500KB) file size.
17	The applicant's signature should be scanned in jpg/jpeg/png format of (3.5 cm × 1.5 cm) (Min: 20KB - Max: 500 KB) file size.
18	On successful completion of payment and submission of online application form, the Application Number will be generated and this can be used for future reference.
19	The application fee once paid will not be refunded under any circumstances.
20	Handwritten/typed/photostat copies <i>etc.</i> of application forms will not be accepted and will be rejected.

21		The applicant should bring the originals of the uploaded certificates to the Counselling Centre at the time of allotment of seat.
22		The applicant is informed that mere submission of an online application does not guarantee allotment of seat.
23		If an applicant has been found to have furnished wrong information or deliberately suppressed any relevant information or uploaded improper documents, his/her application will be summarily rejected, during the scrutiny or even if he/she comes through the final stage of selection
24		DOCUMENTS TO BE SCANNED AND UPLOADED:
	A	e-Admit Card and ICAR-Entrance Score card issued to qualified candidates. ICAR Marks/Ranks/Scorecard is mandatory.
	B	SSC Memorandum of Marks or equivalent examination certificate , showing the evidence of the Date of Birth .
	C	Intermediate marks memo (10+2 or its equivalent)
	D	Memoranda of marks (all years) obtained at the qualifying Undergraduate and Master's level examination or transcript
	E	Provisional Degree certificate of the qualifying examination /Course completion certificate from the Head of the Institution. However, it is mandatory to produce the provisional degree certificate at the time of counselling.
	F	Study certificates from Heads of recognized educational institutions from VI class onwards (Those who appeared for any examination by private study should enclose residence certificate).
	G	Social Status Certificates issued by the competent authority in case of candidates belonging to BC / SC / ST . The admission given under this quota shall be provisional till the genuineness of the social status claim of the candidate is certified by the respective Directorate of the Government.
	H	The latest certified copy of the EWS Certificate valid for the year 2023-24 issued by the competent authority in case of applicants belonging to EWS category.
	I	Proof of Accreditation of ICAR during the period of study for the institute last studied (other than PJTSAU)
	J	Physical disability certificate from the competent authority, if applicable.
	K	Residential Certificate (Those applicants who are having a break in the years of study for reasons other than failure or those who passed the qualifying examination by private study have to submit this certificate issued by the Tahsildar. In case, the applicant has resided in more than one place, a separate certificate from the Tahsildar, should be furnished for such places of residence).
		<u>AT THE TIME OF ADMISSION:</u> Candidates who are selected for admission should submit the following certificates/documents in original at the time of admission in addition to the originals of the certificates listed above.
	a	Migration certificate if the candidate has passed from a University other than PJTSAU.
	b	Transfer Certificate from the College / Institution where the candidate last attended
		For admission into Ph.D. programs, the candidates should have submitted the M.Sc. level thesis on or before the last date prescribed for the receipt of applications and must complete the thesis final viva voce examination successfully as on the date of registration in case of selected candidates
25		For any queries related to the online application, the applicants may contact the Help Desk at 86883 12892 between 10 AM to 7 PM on all working days or mailed to admissions.pjtsau@gmail.com.

DATE: 08.11.2023
PLACE: HYDERABAD

M. VENKATA RAMANA
REGISTRAR